

Children's Advocacy Center of the Coastal Bend

Position Title: Bilingual Forensic Interviewer
Reports To: Program Director
Exemption Status: Exempt
Location: 5959 S. Staples St., Suite 228 Corpus Christi, TX 78413

Essential Duties and Responsibilities

- Conducts forensic interviews of child victims of sexual abuse, severe physical abuse, and neglect in English and Spanish.
- Testifies in court regarding Forensic Interviews, as needed.
- Maintains positive working relationships with DFPS, Police Departments, Sheriff's Offices, and District Attorney's Offices, and all other partner agencies.
- Adheres to confidentiality policy.
- Participates in on call rotation for afterhours interviews.
- Attends CACTX required trainings and webinars in addition to FI Peer Reviews.
- Works in a professional manner consistent with the mission, contractual agreements with funding sources, Board approved policies and procedures, and directives from the Program Director and Executive Director.
- All other responsibilities and duties as designated by the CAC or added to the scope of responsibility for this position by the Executive Director.

Qualifications and Skills

- Bachelor's degree (minimum) earned from an accredited university with prior work experience in the field of child abuse preferred.
- Must be able to speak English and Spanish fluently.
- Understanding/knowledge of child abuse issues.
- Excellent written and verbal communication skills o Must be self-motivated, self-confident, and maintain high moral and ethical standards.
- Ability to represent the organization in a positive and professional manner.
- Ability to prepare reports and meet deadlines.
- Ability to function collaboratively within a team environment.

Other Information

- Position involves work with sensitive information about child abuse victims and partner agency personnel at supervisory and front-line levels.
- Desirable personal qualities include: tact, good judgment, flexibility, positive attitude, high professional standards and ethics, and an ability to get along with a variety of people from various disciplines.
- Employment is dependent upon the successful completion of a background check, including criminal and CPS clearances.

Benefits

- The compensation for this position is based upon the successful candidate's education, skills, experience, and potential for contribution.
- Medical coverage provided includes health, dental, vision, life, and short-term disability.
- IRA opportunity

Physical Demands

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. Frequent walking, standing, sitting, and stooping. Occasional lifting to 20 pounds.